

# EAST TEXAS LIGHTHOUSE FOR THE BLIND

## Job Scope

Job Title: Dorm Counselor  
Location: Client Services/Camp Lighthouse  
Reports to: Camp Director

*The purpose of the East Texas Lighthouse for the Blind shall be the rehabilitation, education, training, and employment of people who are blind, visually impaired and the furtherance of their interests and welfare through programs designed to provide rehabilitation, training, and employment opportunities, being wholly charitable and benevolent.*

### **EXPECTATION FOR ALL EMPLOYEES:**

*Support the organization's mission, vision, and values by exhibiting the following behaviors: excellence and competence, collaboration, innovation, honesty, respect for others, commitment to our community, and accountability and ownership.*

**GENERAL SUMMARY OF POSITION:** The Dorm Counselor is responsible for the care and oversight of campers within their designated dorm and during camp activities.

### **SCOPE OF ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Implements camp programs.
- Supervises campers within designated dorm and camp activities and ensures their safety, development, skill achievement, and general well-being.
- Monitors campers and responds to incidents, such as behavioral problems or accidents.
- Discusses and documents camper participation and concerns with Camp Director, Curriculum Coordinator, and camp health staff
- Treat all campers and staff with respect, compassion, and courtesy.
- Work cooperatively with camp staff to modify regular curricula as needed.
- Keep required camp records and make required reports to the Camp Director.
- Maintain a professional demeanor at all times.
- Complete all required health and safety trainings.
- Attend entire camp session and all staff trainings.
- Other duties as related to this position as may be requested.

### **QUALIFICATIONS:**

- At least 20 years old.
- Camp experience preferred.
- Experience working with students/campers with special needs/visual impairments preferred.
- Position requires frequent bending, stooping, twisting, pulling, overhead reaching, sitting.

### **COMPETENCIES:**

- Must be physically and mentally able to work with participants adapting to a variety of

conditions such as daily walking, hiking, climbing, standing, balancing, kneeling, stooping, running, bending, crawling, swimming, stretching, and reaching in rugged terrain.

- Ability to work outside in all types of weather and/or inclement conditions.
- Ability to work with teens with special needs, including those with visual impairment and deafblind students.
- Ability to maintain confidentiality.
- Skill in problem solving.
- Strong written and verbal communication skills.

**PHYSICAL REQUIREMENTS:**

- None

**WORK SCHEDULE:**

- Camp session: 8:00AM, June 23, 2024 through 1:00PM, June 28, 2024.
- Volunteer/Staff Trainings:
  - **Dorm/ADL Staff Training:** Saturday, June 1, 2024, 9am to 2pm
  - **General Volunteer/Staff Orientation:** Saturday, June 15, 2024, 9am to 4pm

**LODGING AND MEALS:**

- Lodging is provided on UTTyler campus.
- Meals are provided at no charge while on site.